

Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
NATIONAL IRRIGATION ADMINISTRATION  
REGIONAL OFFICE NO. IX (ZAMBOANGA PENINSULA)

**MINUTES OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC)  
HELD ON 12 JULY 2024 AT TRAINING CENTER, NIA REGIONAL OFFICE IX, REGIONAL  
CENTER, BALINTAWAK, PAGADIAN CITY, ZAMBOANGA DEL SUR**

**I. ATTENDANCE**

**Present:**

**Bids and Awards Committee**

**FEDERICO A. DALAOTA  
PETER ELVIS L. GALLETO  
ARNON T. CARBONILLA**

**Vice-Chairperson, BAC**

**Member BAC**

**Member, BAC (*joined  
virtually*)**

**NORMA C. CABRALES  
WILSON N. CABRALES**

**Member, BAC**

**Provisional BAC Member (*joined  
virtually*)**

**GIRLIE M. DETALLA**

**Provisional BAC Member (*joined  
virtually*)**

**JOEL G. JANIOLA**

**Provisional BAC Member (*joined  
virtually*)**

**REX L. ARMENTIA**

**Provisional BAC Member (*joined  
virtually*)**

**Technical Working Group**

**KATHERINE GRACE C. LUMILIS  
RHIZA E. PAO  
NISA C. SINDATOC**

**Member, TWG**

**Member, TWG (*joined virtually*)**

**Member, TWG**

**Secretariat**

**ANGELIE P. CANONEO  
EDROSE BIEM H. GONZALES  
PETERSON C. BONGBONG**

**Member, Secretariat**

**Member, Secretariat**

**Member, Secretariat**

**Absent: (\*On Official Business/\*\*On Leave)**

**ANTONIO B. GUJELING  
BURT K. LAGORRA  
RODEL J. YUNTING  
LUCKY BOY PILOTON  
MARIETTA M. CORTES  
CHENDYLENE R. BULANON**

**Chairperson, BAC\***

**Head, TWG\***

**Member, TWG\***

**Member, TWG\***

**Head, Secretariat\*\***

**Member, Secretariat\***

**II. AGENDA**

**The pre-bid conference for the following projects:**



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1. **Bag-ong Baroy SPIP, Dumingag PIP, Dumallinao PIP, Dimataling PIP, Malagutay CIS, Mangga CIS, Merloquet PIP, Patalon CIS Ext'n., Tumitus PIP, La Paz CIS, Limaong SPIP, Lower Licombo SPIP, Maasin SPIP & Himba SPIP (Infra) - Clustered**  
Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER1-129 (INFRA)
2. **El-Paraiso PIP, Kalawit IP, Mutia IP, Napllan IP, Sibuloc IP, Titik-Laksa IP & Stanib IP (Infra)- CLUSTERED**  
Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER2-130 (INFRA)
3. **Gabi-Villacastor PIP, Tambalan PIP, Camanga II CIS, Sanito SIP, Bulawan CIS, Sulo SIP, Sloton PIP, Laparay PIP, Tungawan PIP & Ipil SIP (Infra)-Clustered**  
Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER1-131 (INFRA)

Invitations of the procurement of the above-mentioned projects were sent to Commission on Audit (COA), Philippine Contractors Association (PCA), Irrigators Association (IA), End-user (EU) and Philippine Chamber of Commerce and Industry (PCCI).

### III. CALL TO ORDER

The meeting was held at the Training Center of the National Irrigation Administration, Regional Office IX, Regional Center, Balintawak, Pagadian City, Zamboanga del Sur and called to order at exactly 09:48 AM of the 12<sup>th</sup> day of July 2024 presided by Engr. **Federico A. Dalaota**, the BAC Vice-Chairperson. **Mam Norma C. Cabrales**, BAC Member, led the opening prayer.

### IV. QUORUM

One of the members of the BAC Secretariat, read the attendance to acknowledge the presence of BAC and prospective bidders. As most of the BAC members are present, the Vice-Chairperson declared the presence of a quorum.

### V. PROSPECTIVE BIDDERS

The appearances of the following bidders' representatives and observers were acknowledged as follows:

#	Bidders Name	Company's Name/Address
1	Glenda Lobaton	Long Island Builders & Construction
<i>via virtual conference</i>		
2	Gretchen Mea	Seven Eleven Construction





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3	Chrisziel Mae Torres	DCD Builders & Ent.
END-USERS/ REPRESENTATIVES/ COA		
4	Ana Rachel C. Dahan	Sr. EA/ Zamboanga Sibugay IMO Rep.
5	Frazel Hassan	ZAMBASULTA Representative (joined virtually)
6	Fuljen Dolero	Zamboanga del Norte RSO (joined virtually)
7	Kristine Claire Caminian	Zamboanga del Sur IMO (joined virtually)

## VI. DISCUSSIONS

The following information/issues were raised, discussed, agreed, and clarified:

**1. Bag-ong Baroy SPIP, Dumingag PIP, Dumalinao PIP, Dimataling PIP, Malagutay CIS, Mangga CIS, Merloquet PIP, Patalon CIS Ext'n., Tumitus PIP, La Paz CIS, Limaong SPIP, Lower Licomo SPIP, Maasin SPIP & Himba SPIP. (Infra)-CLUSTERED**

Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER1-129 (INFRA)

- A Representative from BAC Technical Working Group (TWG) read the contents of the bidding documents, wherein the contract has the following details:

a. Description of Works: **Construction of Fourteen (14) Units Solar Powered Pumps with AI Satellite-Assisted Monitoring and Fertigation System for ZDS & ZAMBASULTA Projects (Cluster 1), Zamboanga del Sur & ZAMBASULTA.**

b. Type: **Infra**

c. Fund Source: **EGPIP-SOLAR**

d. Contract Duration:

<i>Bag-ong Baroy SPIP</i>	<b>-150 calendar days</b>
<i>Dumingag PIP</i>	<b>-150 calendar days</b>
<i>Dumalinao PIP</i>	<b>-150 calendar days</b>
<i>Dimataling PIP</i>	<b>-150 calendar days</b>
<i>Malagutay CIS</i>	<b>-180 calendar days</b>
<i>Mangga CIS</i>	<b>-180 calendar days</b>
<i>Merloquet PIP</i>	<b>-180 calendar days</b>
<i>Patalon CIS Ext'n</i>	<b>-180 calendar days</b>
<i>Tumitus PIP</i>	<b>-180 calendar days</b>
<i>La Paz CIS</i>	<b>-180 calendar days</b>
<i>Limaong SPIP</i>	<b>-180 calendar days</b>
<i>Lower Licomo SPIP</i>	<b>-180 calendar days</b>
<i>Maasin SPIP</i>	<b>-180 calendar days</b>
<i>Himba SPIP</i>	<b>-180 calendar days</b>

e. Approved Budget of the Contract (ABC):

<i>Bag-ong Baroy SPIP</i>	<b>₱14,550,112.64</b>
<i>Dumingag PIP</i>	<b>₱14,554,688.88</b>
<i>Dumalinao PIP</i>	<b>₱14,554,543.85</b>





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- A representative from BAC Technical Working Group (TWG) read the contents of the bidding documents, wherein the contract has the following details:
  - a. Description of Works: **Construction of Solar House, Control Room, Water Storage Tank, Security Fence, Canalization and Canal Structures, Installation of Solar Pump System, AI Satellite Assisted Monitoring System for Zambo. Sibugay Projects (Cluster 3) Zamboanga Sibugay.**
  - b. Type: **Infra**
  - c. Fund Source: **EGPIP-SOLAR**
  - d. Contract Duration: **180 calendar days**
  - e. Approved Budget of the Contract (ABC):

Gabi-Villacastor PIP	<b>₱ 14,556,707.01</b>
Tambanan PIP	<b>₱ 14,556,665.98</b>
Camanga II CIS	<b>₱ 14,556,609.13</b>
Sanito SIP	<b>₱ 14,556,635.55</b>
Bulawan CIS	<b>₱ 14,556,697.57</b>
Sulo SIP	<b>₱ 14,556,134.10</b>
Sioton PIP	<b>₱ 24,261,016.45</b>
Laparay PIP	<b>₱ 33,965,472.55</b>
Tungawan PIP	<b>₱ 14,550,648.58</b>
Ipil SIP	<b>₱ 14,673,242.17</b>
<b>Total</b>	<b>₱ 174,673,242.17</b>
  - f. Required experience (50% of ABC): **₱87,336,621.09**
  - g. Price of bidding documents: **₱50,000.00**
- The schedule for site inspection is then discussed and agreed upon with the prospective bidders.
- Addendum is issued to modify or amend items in the PhilGEPS posting.

#### **BIDDING MATTERS**

- Reading of **MC No. 40, s. 2017** and **MC No. 67, s. 2016**.
- Prospective bidders were advised to submit proposals within the Approved Budget for the Contract.
- The bidders were informed to only use GPPB standard/prescribed forms in submitting their Bid-proposals. To re-orient and further familiarize them, forms were presented and discussed to wit:
  1. **List of Equipment, Owned or Leased and/ or under Purchase Agreements, pledged to the Proposed Contract.** Bidders were reminded that matrix form should be accomplished thoroughly, and registration numbers must be updated accordingly. Hence, for items that are not applicable should be filled with "N/A" otherwise indicate appropriate remarks. Forms with incomplete data/misrepresentation of facts may constitute the disqualification of the bidders. Also, bidders were reminded to avoid using equipment already pledged to other contracts.



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<i>Dimataling PIP</i>	<b>₱14,550,131.05</b>
<i>Malagutay CIS</i>	<b>₱14,561,169.39</b>
<i>Mangga CIS</i>	<b>₱14,566,018.27</b>
<i>Merloquet PIP</i>	<b>₱14,554,798.40</b>
<i>Patalon CIS Ext'n</i>	<b>₱14,557,294.74</b>
<i>Tumitus PIP</i>	<b>₱14,557,578.18</b>
<i>La Paz CIS</i>	<b>₱14,557,772.38</b>
<i>Limaong SPIP</i>	<b>₱14,558,270.71</b>
<i>Lower Licomo SPIP</i>	<b>₱14,558,866.74</b>
<i>Maasin SPIP</i>	<b>₱14,561,069.59</b>
<i>Himba SPIP</i>	<b>₱14,558,011.60</b>
<b>Total</b>	<b>₱203,800,326.42</b>

- f. Required experience (50% of ABC): **₱101,900,163.20**
  - g. Price of bidding documents: **₱50,000.00**
  - The schedule for site inspection is then discussed and agreed upon with the prospective bidders.
  - Addendum is issued to modify or amend items in the PhilGEPS posting.
2. **El-Paraiso PIP, Kalawit IP, Mutia IP, Napilan IP, Sibuloc IP, Titik-Laksa IP & Sianib IP (Infra)- CLUSTERED**

Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER2-130 (INFRA)

- A representative from BAC Technical Working Group (TWG) read the contents of the bidding documents, wherein the contract has the following details:
  - a. Description of Works: **Construction of Seven (7) Units Solar Powered Pumps with AI Satellite-Assisted Monitoring and Fertigation System for Zamboanga Norte Projects (Cluster 2), Zamboanga del Norte**
  - b. Type: **Infra**
  - c. Fund Source: **EGPIP-SOLAR**
  - d. Contract Duration: **150 calendar days**
  - e. Approved Budget of the Contract (ABC):

El-Paraiso	<b>₱14,671,308.96</b>
Kalawit IP	<b>₱14,671,350.15</b>
Mutia IP	<b>₱14,671,293.63</b>
Napilan IP	<b>₱14,671,309.91</b>
Sibuloc IP	<b>₱19,562,136.22</b>
Titik-Laksa IP	<b>₱14,671,474.49</b>
Sianib IP	<b>₱14,671,315.50</b>
<b>Total</b>	<b>₱107,590,188.86</b>

- f. Required experience (50% of ABC): **₱53,795,094.43**
  - g. Price of bidding documents: **₱50,000.00**
  - Addendum is issued to modify or amend items in the PhilGEPS posting.
  - The schedule for site inspection is then discussed and agreed upon with the prospective bidders.
3. **Gabi-Villacastor PIP, Tambalan PIP, Camanga II CIS, Sanito SIP, Bulawan CIS, Sulo SIP, Sioton PIP, Laparay PIP, Tungawan PIP & Ipil SIP (Infra)-Clustered**
- Contract Ref. No.: NIAR9-EGPIP2024-CLUSTER1-131 (INFRA)





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2. **Qualification of Key Personnel Proposed to be Assigned to the Contract.** Contractors/bidders key personnel assigned to on-going projects with NIA & other agencies must not be recast/pledged again as key personnel for this bidding. One (1) key personnel should not hold dual function for the same project. The BAC will prioritize contractors/company which employs materials quality engineer.
3. **Key Personnel Biodata.** Form must be accomplished and signed with the concerned person. Licenses must be up to date.
4. **List of all on-going Government and Private Construction Contracts Including Contracts awarded and not yet awarded.** Data declared in the form must be with a legal basis and accurate. The BAC will be reviewing the bidder's background, and any misrepresentation of data may constitute disqualification of their bid.
5. **Statement of Bidders' Single Largest Completed Contract (SLCC).** Supporting documents to be attached must be complied accordingly.
6. **Documents Comprising the Bid: Eligibility and Technical Components (Clause 12, ITB of Public Bidding Documents)**
  - a. **Eligibility Documents**  
*Class "A" documents*
    - PhilGEPS Certificate of Registration (Platinum Membership)
    - Statement of all ongoing government and private contracts
    - Statement of SLCC
    - Notice of Award and/or Notice to Proceed
    - Project Owner's Certificate of Final Acceptance or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. *(In the event of contracts with the private sector, an equivalent document shall be submitted.)*
    - Valid Special PCAB license in case of joint ventures
    - Net Financial Contracting Capacity (NFCC) computation (Must be supported by Audited Financial Statement duly received by the BIR)*Class "B" documents*
    - Joint Venture Agreement (Special PCAB License)
  - b. **Technical Documents**
    - Bid Security
      - i. Bank draft/guarantee or Irrevocable letter of credit; or Surety Bond
    - Bid Securing Declaration (Cause 18.1, ITB of PBD)
    - Project Requirements
      - i. Organizational chart
      - ii. List of contractor's personnel (with complete qualification and experience data, and not already pledged to another contract)
      - iii. List of contractor's major equipment units (supported by proof of ownership, certification of availability of equipment from the equipment from the equipment lessor/vendor for the duration of the project)
    - Omnibus Sworn Statement
7. **Documents Comprising the Bid: Financial Component (Clause 13, ITB of Public Bidding Documents)**
  - a. **Financial Bid Form** (Discounts offered must be provided with explanation)
    - Bid Price
    - Bill of Quantities
  - b. **Any other document stated in the Bid Data Sheet (BDS)**





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- Detailed estimates (Labor rate should follow the updated Regional Wage Board)
- Cash flow by quarter or payment schedule
- 8. **Bid Validity (ITB Section 17)**
- 9. **Format and Signing of Bids (ITB Section 19)**
- 10. **Sealing and marking of Bids (ITB Section 20).**
  - Documents must be softbound with tabbing according to checklist.
- 11. **Deadline for Submission of Bids (ITB Section 21)**
- 12. **Late Bids (ITB Section 22)**
- **GPPB Standard Forms** will be included upon purchase of Bid Documents.
  - Representative shall strictly bring **Special Power of Attorney (SPA)** from only (1) construction firm during Site Inspection.
- **Other Reminders for Bidders:**
  1. All documents duly must be signed.
  2. Submitting partial bids are not allowed.
  3. For withdrawing bids, a letter of withdrawal must be received by the BAC Secretariat before the scheduled start of bid opening.

**a. OTHER MATTERS**

- The Bids and Awards Committee (BAC) reminded the prospective bidders the following:
- ✦ Only the Authorized Managing Officer / Authorized Liason Officer indicated in the submitted in the company profile /CRC shall be authorized to purchase and submit bidding documents. The use of Special Power of Attorney (SPA) is prohibited as per NIA Memorandum Circular No.52 s. 2024 dated December 1, 2014.
- ✦ Under ITB Clause 5.2. Contract similar to the project refers to contracts which have the same major categories of work which shall be completed for the past five years. Well drilling, supply/installation of Pump Irrigation Projects with Mechanical, Irrigation & Flood Control & Electrical Works.
- ✦ To be eligible to bid for the contract, bidders must have done a Single Largest Completed Contract (SLCC) containing a category of work which is the same as or similar to the major category of works and who's total SLCC cost is at least 50% of the Approved Budget Cost (ABC) to be bid.
- ✦ The above SLCC must be supported by a copy of the Contract, Certificate of Completion, and Owner's Certificate of Final Acceptance (1-year after the issuance of Certificate of Completion) issued by the project owner other than the contractor or a final rating of at least Satisfactory in the Constructors Performance Evaluation System (CPES). In case of contracts with private sector, an equivalent document shall be submitted.
- ✦ ITB Clause 7.1- Sub-contracting is not allowed.
- ✦ ITB Clause 10.3- A valid PCAB license is required, and in case of joint ventures, a valid special PCAB license and registration for the type and cost of the contract for this project.
- ✦ Key Personnel must meet the required minimum years of experience set in ITB Clause 10.4.
- ✦ The minimum major equipment requirement set in ITB Clause 10.5.
- ✦ ITB Clause 16-Bidder should submit one (1) copy of original document and two (2) copies, "Copy 1" & "Copy 2" of the Technical & Financial Documents. It should be soft bound and with ear-tapping, (ring bounded and/or fastened documents will not be accepted.; and



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- ITB Clause 19.2-Partial bids are not allowed. For purposes of evaluation of the contract, the project should not be sub-divided into sub-lots.

The Opening of Bids is scheduled on **July 24, 2024, at 9:00 AM (Wednesday)** to be held at NIA Regional Office IX, Conference Room.

**b. ADJOURNMENT**

They're having no more issues to discuss and to be resolved, the pre-bid conference adjourned at **11:29 AM**.

Prepared by:

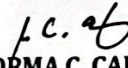
  
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Noted by:

*On Leave*  
**MARIETTA M. CORTES**  
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Conformed by:

*(joined Virtually)*  
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**FEDERICO A. DALAOTA**  
BAC Vice Chairperson

*On Official Business*  
**ANTONIO B. GUJELING**  
BAC Chairperson