



MINUTES OF PRE-PROCUREMENT CONFERENCE

March 24, 2023 @ 9:00 AM

Present were:

Bids and Awards Committee

MARIA GERTRUDES P. GANIA	BAC Chairperson
NANCY A. POLIRAN	BAC Vice-Chairperson
DOLORES D. CAMILO	BAC Member/ Head- Secretariat
AGUSTIN B. HILADO	BAC Member/TWG Head
DAISY P. SAME	BAC Member

Technical Working Group

JADE B. LAGAN	TWG, Member
ANA RACHEL C. DAHAN	TWG, Member
MARIE THERESE T. TALADUA	TWG, Member
REY DAWN T. PEÑALOZA	TWG, Member

Secretariat

MA. SHIENA B. LUMATA	Member, Secretariat
JHONRIE C. SIOTING	Member, Secretariat
JUDITH S. EPOGON	Member, Secretariat
FLODELIZA B. TIKING	Member, Secretariat

The Pre-Procurement Conference is called for the Procurement of Infrastructure Project of La Dicha CIS & Supply & Delivery of Construction Materials for IA Model Farm with respective Approved Budget of the Contract:

Contract Number	Name of Project	Location	ABC
Infrastructure Project:			
NIAREG9-03232023-RESTO-CISCY2023-891	La Dicha CIS	Malangas, Zamboanga Sibugay	Php 2,345,723.28
Goods:			
NIAREG9-03232023-CAPITALOUTLAYCY2022-892	Model Farm	Siay, Zamboanga Sibugay	Php 984,311.60

held at National Irrigation Administration, DA-RFOIX Research Division Compound, Sanito, Ipil, Zamboanga Sibugay was called to order at 9:00 AM and was presided by Maria Gertrudes P. Gania the BAC Chairperson.

1. Opening

The session officially opens the session with a short prayer by Rey Dawn T. Peñaloza

2. Attendance

Participants	Present	Official Business	Absent
Bids and Awards Committee	5	0	0
Technical Working Group	5	2	0
Secretariat	5	0	1



3. Quorum

The chair declared the presence of quorum.

4. Agenda

A. Evaluation/review of Projects to be proposed

The Committee evaluated & reviewed the draft of bidding documents, and the following are the revisions;

1. La Dicha CIS CY 2023 – Php 2,345,723.28

Description	Changes / Correction:
IV. Canal Structures 4.2 Structure Excavation 4.3 Structure Backfill	IV. Canal Structures 4.2 Structure Excavation (Manual) 4.3 Structure Backfill (Manual)
Man Power	
Materials/Laboratory Technician (MLT)	Change to Materials Laboratory Technician (MLT)
Safety Engineer	Change to Safety officer

2. Model Farm CY 2022 - Php 984,311.60

There are some discrepancy to the items and quantity as to the Program of Works. BAC Chairperson instructed the in-charge planning personnel to finalize the revision of POW, so that the Approved Budget of the Contract will be finalized. The Bids & Award Committee have agreed to reschedule the Pre-Procurement upon receipt of revised ABC.

B. Calendar of Procurement Activities

The Committee proceeded to discuss the calendar of procurement activities and came up with the following schedule, to wit:

Advertisement	: March 25, 2023
Issuance of Bid Documents	: March 27, 2023 to April 17, 2023 before Bid Opening
Pre-Bid Conference	: April 3, 2023 9:00AM @NIA-ZSIMO, ZS
Opening of Bids	: April 17, 2023 9:00AM

1. Adjournment

There having no other issues for discussion, the meeting adjourned at 10:20 A.M.

Prepared by:
JHONRIE C. SIOTING
BAC Secretariat

Reviewed by:
DOLORES D. CAMILO
BAC Member/Head Secretariat

Conformed by:
MA. GERTRUDES P. GANÍA
BAC Chairperson

NANCY A. POLIRAN
BAC Vice-Chairperson

DAISY P. SAME
BAC Member

AGUSTIN B. HILADO
BAC Member