



Pre-Bid Conference  
March 10, 2025

## MINUTES OF PRE-BID CONFERENCE

March 10, 2025 @ 9:00 A.M.

Present were:

### Bids and Awards Committee

**WILSON N. CABRALES**  
**NANCY A. POLIRAN**  
**AGUSTIN B. HILADO**  
**DAISY P. SAME**  
**MARLOU P. MACABINTA**

BAC Chairperson  
BAC Vice Chairperson  
BAC Member/ Secretariat Head  
Member  
Member

### Technical Working Group

**MARIE THERESE T. TALADUA**  
**REY BRYAN L. SAMBO**  
**MA. SHIENA B. LUMATA**  
**REY DAWN T. PEÑALOZA**  
**ANA RACHEL C. DAHAN**

TWG, Head  
TWG, Member  
TWG, Member  
TWG, Member  
TWG, Member

### Secretariat

**JUDAN PASCULADO**  
**JHONRIE C. SIOTING**  
**FLORDELIZA B. TIKING**  
**JUDITH S. EPOGON**

BAC Secretariat  
BAC Secretariat  
BAC Secretariat  
BAC Secretariat

### BIDDERS AND SUPPLIERS:

**MARIA LUZ C. YUNTING**  
**ZELFAMAE FLORES**  
**LUCIA B. COCA**  
**GRACE SOLITARIO**

HARYL HARDWARE & CONSTRUCTION  
SIANO SAWMILL/LUMBER & FURNITURE  
JGC CONSTRUCTION & ENTERPRISES  
LONG ISLAND BUILDERS & CONSTRUCTION /  
CHAMPION COMMERCIAL

### OTHER OBSERVERS:

**RENATO A. SULADAY**

**IA Pres.**



**Republic of the Philippines**  
**OFFICE OF THE PRESIDENT**  
**NATIONAL IRRIGATION ADMINISTRATION**  
 REGIONAL OFFICE IX (ZAMBOANGA PENINSULA)  
 ZAMBOANGA SIBUGAY IRRIGATION MANAGEMENT OFFICE



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The Pre-Bid Conference for the Bidding of Infrastructure Project:

CONTRACT NO.	NAME OF PROJECT	LOCATION	ABC
<b>Infrastructure Project</b>			
NIAREG9-02192025-REPAIR-CISCY2025-1010 (INFRA)	PAYONGAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 4,821,724.19
NIAREG9-02192025-REPAIR-CISCY2025-1011 (INFRA)	ILISAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 3,296,131.37
NIAREG9-02192025-REPAIR-CISCY2025-1012 (INFRA)	BUAYAN-CALAPAN CIS CY 2025	Kabasalan, Zamboanga Sibugay	Php 3,766,964.34
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P1-1013 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Php 16,853,629.57
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P2-1014 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Php 11,155,270.83

CONTRACT NO.	NAME OF PROJECT	LOCATION	ABC
<b>Goods – Supply &amp; Delivery of Construction Materials</b>			
NIAREG9-02192025-REPAIR-CISCY2025-1015 (GOODS)	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	Php 1,289,785.00
NIAREG9-02192025-REPAIR-CISCY2025-1016 (GOODS)	LUTIMAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 512,043.00
NIAREG9-02192025-REPAIR-CISCY2025-1017 (GOODS)	KABASALAN CIS CY 2025	Kabasalan, Zamboanga Sibugay	Php 629,475.000
NIAREG9-02192025-RESTO-CISCY2025-1019 (GOODS)	UPPER LABRADOR CIS CY 2025	Buug, Zamboanga Sibugay	Php 983,371.00
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P3-1020 (GOODS)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Php 1,184,478.00

held at National Irrigation Administration, DA-RFOIX, Research Division Compound, Sanito, Ipil, Zamboanga Sibugay was called to order at 9:00 AM presided by Wilson N. Cabrales the BAC Chairperson.

1. Opening  
The session officially opens with a short prayer given by Agustin B. Hilado, TWG Member.
2. Attendance

Participants	Present	Official Business	Absent
Bids and Awards Committee	5	0	0
Technical Working Group	5	1	0
Secretariat	4	0	1

3. Quorum  
The BAC Chairperson declared the presence of quorum.
4. Appearance of the attending BAC Members, TWG Member and BAC Secretariat and bidders is acknowledged in the order listed in the attached attendance sheet as read aloud by Judith S. Epogon, Secretariat





Pre-Bid Conference  
March 10, 2025

1. Business Matters:

**I. Presentation of procurement guidelines and administrative actions imposed by NIA.**

Wilson N. Cabrales, BAC Chairperson discussed and reminded to the bidders to strictly observed the following circulars:

- [MC No. 67 s. 2016](#) *Guidelines in the implementation of the 3 Strike policy in procurement of contract for infrastructure project works, goods and consulting Services*
- [MC No. 40 s. 2017](#) *Administrative actions on contracts with negative slippage*

**II. Presentation of the Public Bidding Documents**

The BAC Chairperson supported with Technical Working Group discussed the content and details in Invitation to Bid, Bid Data Sheet, Bill of Quantities, Schedule of Requirements, Technical Specification & Checklist of the following projects:

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<b>Infrastructure Project</b>			
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NIAREG9-02192025-REPAIR-CISCY2025-1011 (INFRA)	ILISAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 3,296,131.37
NIAREG9-02192025-REPAIR-CISCY2025-1012 (INFRA)	BUAYAN-CALAPAN CIS CY 2025	Kabasalan, Zamboanga Sibugay	Php 3,766,964.34
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P1-1013 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Php 16,853,629.57
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P2-1014 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Php 11,155,270.83

CONTRACT NO.	NAME OF PROJECT	LOCATION	ABC
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NIAREG9-02192025-REPAIR-CISCY2025-1015 (GOODS)	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	Php 1,289,785.00
NIAREG9-02192025-REPAIR-CISCY2025-1016 (GOODS)	LUTIMAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 512,043.00
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NIAREG9-02192025-RESTO-CISCY2025-1019 (GOODS)	UPPER LABRADOR CIS CY 2025	Buug, Zamboanga Sibugay	Php 983,371.00
NIAREG9-02192025-SVIS-REPAIR-NISCY2025P3-1020 (GOODS)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Php 1,184,478.00





Pre-Bid Conference  
March 10, 2025

The bids and award committee reminded the bidders the following:

- a. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- b. The BAC Chairperson emphasis in the ITB that **only the Authorized Managing Officer or Authorized Liaison Officer indicated in the submitted Company Profile or CRC** is authorized to purchase and submit bidding documents. The use of a **Special Power of Attorney (SPA)** is prohibited, as stated in NIA Memorandum Circular No. 52, Series 2014, dated December 1, 2014. The bidder upon purchase of bid documents may present a valid ID or Certificate of Employment or any other documents that can prove they are an employee of their company.
- c. The BAC Chairperson informed the interested bidder that before purchasing Bid Documents the bidder must present Original Certificate of Site Inspection, Sworn Affidavit of Site Inspection and Special Power of Attorney (SPA) for representative per projects. Photocopy is not allowed.
- d. The BAC inform the bidders that the deadline for purchasing bid documents is on March 24, 2025 before 9:00 AM.
- e. The BAC Chairperson reminded the bidders that they must attach only one contract similar to the project being bid, which should involve the same major categories of work and be valued at least 50% (fifty percent).
- f. The BAC Chairperson reminded to deliver the materials on site based on the quantity, quality and specification stated in the bidding documents, for it will be the basis for the inspection and acceptance of the items.
- g. The BAC Chairperson reminded the delivery of the Goods shall be made by the Suppliers in accordance with the terms specified in Section VI (Schedule of Requirements).
- h. The BAC Chairperson informed that NIA will provide a sample form & size of signage.
- i. The BAC Chairperson instructed the BAC Secretariat to prepare an addendum of the following Bidding Documents:
  1. **PAYONGAN CIS** - the spelling of Boulder bidding into Boulder Bedding
  2. **SVIS Repair-NIS P1** - the spelling of Boulder bidding into Boulder Bedding
  3. **SVIS Repair-NIS P2** - the unit used in Concrete Vibrator instead of "set" correct into "unit"
  4. **SVIS Repair-NIS P3** - the unit used in Construction Gloves instead of "pieces" correct into "pairs" and for G.I PIPE & G.I Elbow additional **S-40** in item description.

### III. Checklist of Technical and Financial Documents (Infrastructure & Goods)

The BAC read the checklist of Technical and Financial Documents and reminded everyone to follow it carefully to ensure their bid passes the evaluation.

### IV. Bidding Forms

The BAC reminded everyone to use the prescribed and updated format provided in the bidding documents.

### V. Proper Sealing of Envelopes

Jhonrie C. Sioting, Secretariat also presented to the bidders the proper sealing of envelopes during the opening of bids. It also requires the bidders to drop an original copy, copy 1 and copy 2 this coming March 24, 2025 @ on or before 9:00 AM at NIA Conference Room.





Pre-Bid Conference  
March 10, 2025

## VI. Location Map

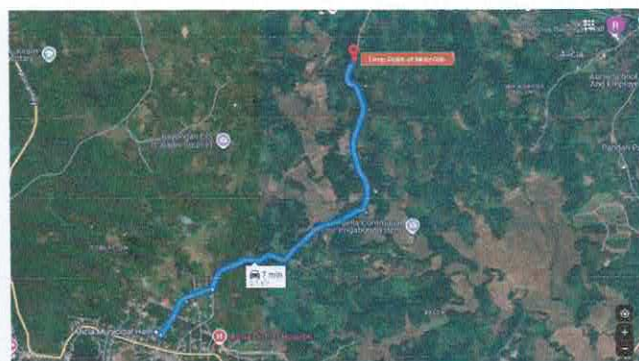
**PAYONGAN COMMUNAL IRRIGATION SYSTEM**

**Project Description :** Construction of Protection Works of Siphon & Main Canal and Repair of Canalization

**Project Location :** Alicia, Zamboanga Sibugay

**Source of Fund :** Repair CIS

**Approved Budget of Contract :** Php 4,821,724.19



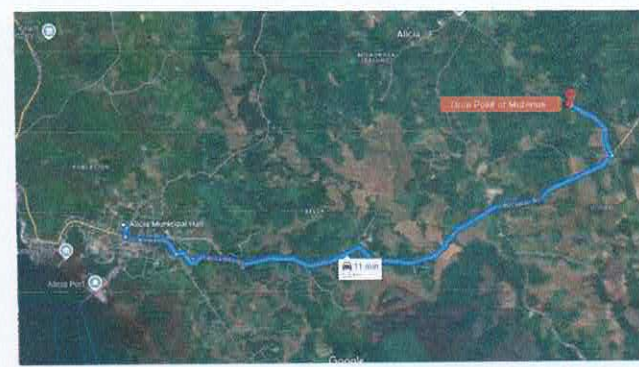
**ILISAN CIS**

**Project Description :** Construction of Slope Protection And Siphon with Wasteway

**Project Location :** Alicia, Zamboanga Sibugay

**Source of Fund :** Repair CIS

**Approved Budget of Contract :** Php 3,296,131.37



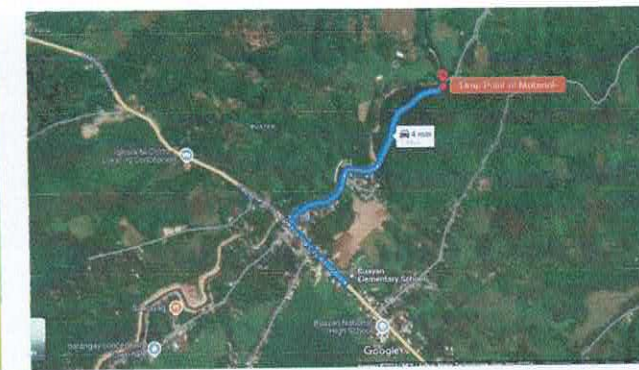
**Buayan-Calapan CIS**

**Project Description :** Construction of Slope Protection

**Project Location :** Kabasalan, Zamboanga Sibugay

**Source of Fund :** Repair CIS

**Approved Budget of Contract :** Php 3,766,964.34



**Ditay-Guinoman CIS & EXTENSION**

**Project Description :** Repair of Dam (Daraan Creek) and Construction of Canal Structure

**Project Location :** Diplahan, Zamboanga Sibugay

**Source of Fund :** Repair CIS

**Approved Budget of Contract :** Php 1,289,785.00







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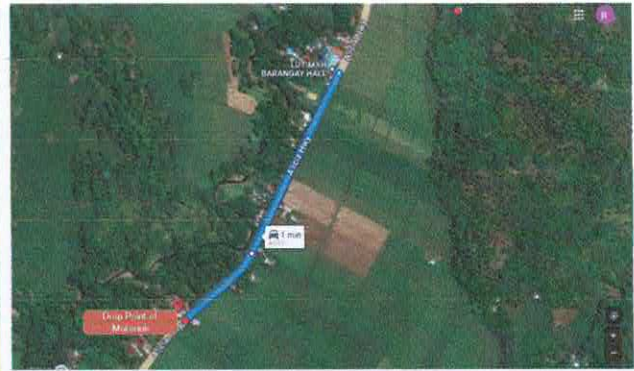
**Lutiman Irrigation Systems**

**Project Description :** Construction of Canalization & Canal Structures

**Project Location :** Alicia, Zamboanga Sibugay

**Source of Fund :** Repair CIS

**Approved Budget of Contract :** Php 512,043.00



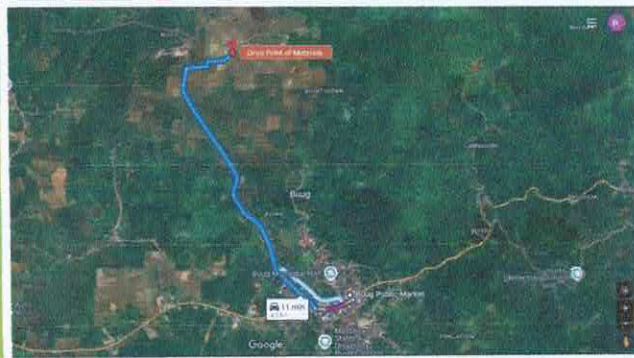
**UPPER LABRADOR CIS**

**Project Description :** Construction of Canalization & Canal Structures

**Project Location :** Buug, Zamboanga Sibugay

**Source of Fund :** Resto CIS

**Approved Budget of Contract :** Php 983,371.00



## VII. Other Matters

### a. Schedule of Inspection:

	NAME OF PROJECT	LOCATION	PIC / CONTACT PERSON	CONTACT NO.	SCHEDULE
<b>Infrastructure</b>					
1	PAYONGAN CIS CY 2025	Alicia, Zamboanga Sibugay	Rene Maghanoy	09074242332	Wednesday-March 12, 2024 at 9:00AM
2	ILISAN CIS CY 2025	Alicia, Zamboanga Sibugay	Neceforo Anero	09358478397	Wednesday-March 12, 2024 at 9:00AM
3	BUAYAN-CALAPAN CIS CY 2025	Kabasalan, Zamboanga Sibugay	Limar Jumalon	09356968752	Wednesday-March 12, 2024 at 9:00AM
4	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Agustin B. Hilado	09362655014	Wednesday-March 12, 2024 at 9:00AM
5	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Agustin B. Hilado	09362655014	Wednesday-March 12, 2024 at 9:00AM
<b>Goods</b>					
6	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	Judan Pascualado	09675385011	Wednesday-March 12, 2024 at 9:00AM
7	LUTIMAN CIS CY 2025	Alicia, Zamboanga Sibugay	Limar Jumalon	09356968752	Wednesday-March 12, 2024 at 9:00AM
8	KABASALAN CIS CY 2025	Kabasalan, Zamboanga Sibugay	Limar Jumalon	09356968752	Wednesday-March 12, 2024 at 9:00AM
9	UPPER LABRADOR CIS CY 2025	Buug, Zamboanga Sibugay	Emeliano Lagan II	09064202107	Wednesday-March 12, 2024 at 9:00AM
10	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Agustin B. Hilado	09362655014	Wednesday-March 12, 2024 at 9:00AM

### b. Noted comment/reaction from the BAC representative and bidders:

The schedule for Eligibility/Screening and Opening of Bids is March 24, 2025 @ 9:00 A.M NIA Conference Room, DA-RFO-IX, Research Division Compound, Sanito, Ipil, Zamboanga Sibugay.



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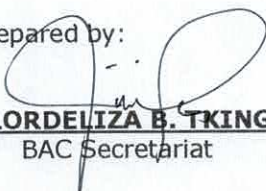
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The BAC expressed appreciation to the interested bidders for attending the Pre-Bid Conference and reminded the bidders to set their time same as the office clock to found in the lobby to refrain from late submission of bids.

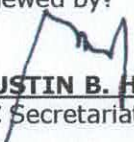
The Bidders have no other comments with regards to the project being procured.

The Pre-bid Conference adjourned at 12:14 P.M.

Prepared by:

  
**FLORDELIZA B. TKING**  
BAC Secretariat

Reviewed by:

  
**AGUSTIN B. HILADO**  
BAC Secretariat, Head Secretariat

Conformed by:

  
**WILSON N. CABRALES**  
BAC Chairperson

  
**NANCY A. POLIRAN**  
BAC Vice-Chairperson

  
**DAISY P. SAME**  
BAC Member

  
**MARLOU P. MACABINTA**  
BAC Member