



## **MINUTES OF PRE-BID CONFERENCE**

December 23, 2024 @ 2:00 P.M.

Present were:

### Bids and Awards Committee

**WILSON N. CABRALES**  
**NANCY A. POLIRAN**  
**AGUSTIN B. HILADO**  
**DAISY P. SAME**  
**MARLOU P. MACABINTA**

BAC Chairperson  
BAC Vice Chairperson  
BAC Member/ Secretariat Head  
Member  
Member

### Technical Working Group

**MARIE THERESE T. TALADUA**  
**JADE B. LAGAN**  
**REY BRYAN L. SAMBO**  
**ELVIN B. BELLEZA**  
**REY DAWN T. PEÑALOZA**  
**ANA RACHEL C. DAHAN**

TWG, Head  
TWG, Member  
TWG, Member  
TWG, Member  
TWG, Member  
TWG, Member

### Secretariat

**MA. SHIENA B. LUMATA**  
**JHONRIE C. SIOTING**  
**FLORDELIZA B. TIKING**  
**AGNES GRACE DUHAYLUNGSOD**  
**JUDITH S. EPOGON**

BAC Secretariat  
BAC Secretariat  
BAC Secretariat  
BAC Secretariat  
BAC Secretariat

### BIDDERS AND SUPPLIERS:

**MARIA LUZ C. YUNTING**  
**ZELFAMAE FLORES**  
**JEANI JUBILAN**  
**ARIANNE KLEIN PAJARITO**  
**GRACE SOLITARIO**

HARYL HARDWARE & CONSTRUCTION  
SIANO SAWMILL/LUMBER & FURNITURE  
MJMARI BUILDERS & DEVELOPMENT CORP.  
EG-VRYLE CONSTRUCTION & ENT.  
LONG ISLAND BUILDERS & CONSTRUCTION /  
CHAMPION COMMERCIAL

### OTHER OBSERVERS:

**NONE**

The Pre-Bid Conference for the Bidding of Infrastructure Project:

CONTRACT NO.	NAME OF PROJECT	LOCATION	ABC
<b>Infrastructure Project</b>			
NIAREG9-12102024-REPAIR-CISCY2025-994 (INFRA)	PAYONGAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 6,311,003.77
NIAREG9-12102024-RESTO-CISCY2025-995 (INFRA)	BALURAN-TUPLAC CIS CY 2025	Tungawan, Zamboanga Sibugay	Php 9,417,524.39
NIAREG9-12102024-REPAIR-NISCY2025-996 (INFRA)	DITAY IRRIGATION SYSTEM CY 2025	Diplahan, Zamboanga Sibugay	Php 18,406,873.58
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P1-997 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Php 26,278,604.33
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P2-998 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Php 28,067,331.54
<b>Goods - Supply &amp; Delivery of Construction Materials</b>			
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P3-999 (GOODS)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Php 1,184,478.00
NIAREG9-12102024-REPAIR-CISCY2025-1000 (GOODS)	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	Php 1,835,495.00
NIAREG9-12102024-LINE-PROJECTCY2025-1001 (GOODS)	IMELDA IRRIGATION PROJECT CY 2025	Siay, Zamboanga Sibugay	Php 2,357,645.00

held at National Irrigation Administration, DA-RFOIX, Research Division Compound, Sanito, Ipil, Zamboanga Sibugay was called to order at 2:05 PM presided by Wilson N. Cabrales the BAC Chairperson.

- Opening  
The session officially opens with a short prayer given by Agustin B. Hilado, TWG Member.
- Attendance

Participants	Present	Official Business	Absent
Bids and Awards Committee	3	0	2
Technical Working Group	4	2	0
Secretariat	5	0	0

- Quorum  
The BAC Chairperson declared the presence of quorum.
- Appearance of the attending BAC Members, TWG Member and BAC Secretariat and bidders is acknowledged in the order listed in the attached attendance sheet as read aloud by Judith S. Epogon, Secretariat

- Business Matters:

**I. Presentation of procurement guidelines and administrative actions imposed by NIA.**

Wilson N. Cabrales, BAC Chairperson discussed and reminded to the bidders to strictly observed the following circulars:

- [MC No. 67 s. 2016](#) Guidelines in the implementation of the 3 Strike policy in procurement of contract for infrastructure project works, goods and consulting Services
- [MC No. 40 s. 2017](#) Administrative actions on contracts with negative slippage



## II. Presentation of the Public Bidding Documents

The BAC Chairperson supported with Technical Working Group discussed the content and details in Invitation to Bid, Bid Data Sheet, Bill of Quantities, Schedule of Requirements, Technical Specification & Checklist of the following projects:

CONTRACT NO.	NAME OF PROJECT	LOCATION	ABC
<b>Infrastructure Project</b>			
NIAREG9-12102024-REPAIR-CISCY2025-994 (INFRA)	PAYONGAN CIS CY 2025	Alicia, Zamboanga Sibugay	Php 6,311,003.77
NIAREG9-12102024-RESTO-CISCY2025-995 (INFRA)	BALURAN-TUPILAC CIS CY 2025	Tungawan, Zamboanga Sibugay	Php 9,417,524.39
NIAREG9-12102024-REPAIR-NISCY2025-996 (INFRA)	DITAY IRRIGATION SYSTEM CY 2025	Diplahan, Zamboanga Sibugay	Php 18,406,873.58
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P1-997 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Php 26,278,604.33
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P2-998 (INFRA)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Php 28,067,331.54
<b>Goods - Supply &amp; Delivery of Construction Materials</b>			
NIAREG9-12102024-SVIS-REPAIR-NISCY2025P3-999 (GOODS)	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Php 1,184,478.00
NIAREG9-12102024-REPAIR-CISCY2025-1000 (GOODS)	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	Php 1,835,495.00
NIAREG9-12102024-LINE-PROJECTCY2025-1001 (GOODS)	IMELDA IRRIGATION PROJECT CY 2025	Siay, Zamboanga Sibugay	Php 2,357,645.00

The bids and award committee reminded the bidders the following:

- Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- The BAC Chairperson emphasis in the ITB that **only the Authorized Managing Officer or Authorized Liaison Officer indicated in the submitted Company Profile or CRC** is authorized to purchase and submit bidding documents. The use of a **Special Power of Attorney (SPA)** is prohibited, as stated in NIA Memorandum Circular No. 52, Series 2014, dated December 1, 2014. The bidder upon purchase of bid documents may present a valid ID or Certificate of Employment or any other documents that can prove they are an employee of their company.
- The BAC Chairperson informed the interested bidder that before purchasing Bid Documents the bidder must present Original Certificate of Site Inspection, Sworn Affidavit of Site Inspection and Special Power of Attorney (SPA) for representative per projects. Photocopy is not allowed.
- The BAC inform the bidders that the deadline for purchasing bid documents is on January 6, 2025 at 5:00 PM.
- The BAC Chairperson reminded the bidders that they must attach only one contract similar to the project being bid, which should involve the same major categories of work and be valued at least 50% (fifty percent).
- The BAC Chairperson reminded to deliver the materials on site based on the quantity, quality and specification stated in the bidding documents, for it will be the basis for the inspection and acceptance of the items.
- The BAC Chairperson reminded the delivery of the Goods shall be made by the Suppliers in accordance with the terms specified in Section VI (Schedule of Requirements).

## III. Checklist of Technical and Financial Documents (Infrastructure & Goods)

The BAC read the checklist of Technical and Financial Documents and reminded everyone to follow it carefully to ensure their bid passes the evaluation.



#### IV. Bidding Forms

The BAC reminded everyone to use the prescribed and updated format provided in the bidding documents.

#### V. Proper Sealing of Envelopes

Jhonrie C. Sioting, Secretariat also presented to the bidders the proper sealing of envelopes during the opening of bids. It also requires the bidders to drop an original copy, copy 1 and copy 2 this coming January 7, 2025 @ 9:00 NIA Conference Room.

#### VI. Location Map

**PAYONGAN COMMUNAL IRRIGATION SYSTEM**

**Project Description** : Construction of Protection Works & Canalization

**Project Location** : Alicia, Zamboanga Sibugay

**Source of Fund** : Repair CIS

**Project Duration** : 150 Calendar Days

**Approved Budget of Contract** : Php 6,311,093.77



**Baluran-Tupilac Communal Irrigation System**

**Project Description** : Repair & Installation of Steel Cable, Repair & Construction of Canalization & Canal Structures

**Project Location** : Tungawan, Zamboanga Sibugay

**Source of Fund** : Resto FIS

**Project Duration** : 210 Calendar Days

**Approved Budget of Contract** : Php 9,417,524.39



**Ditay Irrigation System**

**Project Description** : Construction of Slope Protection, Canalization, Canal Structures & Restoring

**Project Location** : Diplahan, Zamboanga Sibugay

**Source of Fund** : Repair NIS

**Project Duration** : 180 Calendar Days

**Approved Budget of Contract** : Php 18,406,873.56



**Ditay-Guinoman CIS**

**Project Description** : Repair of Dam (Baraan Creek) and Construction of Canal Structure

**Project Location** : Diplahan, Zamboanga Sibugay

**Source of Fund** : Repair CIS

**Project Duration** : 120 Calendar Days

**Approved Budget of Contract** : Php 1,835,495.00

**Imelda Irrigation Project**

**Project Description** : Delivery & Installation of Standard Turn out Steel Gates and Construction of Canal Structures

**Project Location** : Slay, Zamboanga Sibugay

**Source of Fund** : LineProjects

**Project Duration** : 90 Calendar Days

**Approved Budget of Contract** : Php 2,357,645.00





## VII. Other Matters

### a. Schedule of Inspection:

<b>Infrastructure</b>					
1	PAYONGAN CIS CY 2025	Alicia, Zamboanga Sibugay	IA Pres- Ricardo M. Delos Santos / IDO- Rene Maghanoy	Rene- 09074242332	Dec 26, 2024
2	BALURAN-TUPILAC CIS CY 2025	Tungawan, Zamboanga Sibugay	IA Pres- Joel Pelegrino	Joel- 09109989679	Dec 26, 2024
3	DITAY IRRIGATION SYSTEM CY 2025	Diplahan, Zamboanga Sibugay	Benjie Ortega	Benjie- 09457081426 / 09300391637	Dec 27, 2024
4	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 1	Bayog, Zamboanga Del Sur	Agustin Hilado	09362655014	Dec 27, 2024
5	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 2	Bayog, Zamboanga Del Sur	Agustin Hilado	09362655014	Dec 27, 2024
<b>Goods</b>					
6	SIBUGUEY VALLEY IRRIGATION SYSTEM-REPAIR-NIS CY 2025 - PACKAGE 3	Bayog, Zamboanga Del Sur	Agustin Hilado	09362655014	Dec 27, 2024
7	DITAY-GUINOMAN CIS & EXTENSION CY 2025	Diplahan, Zamboanga Sibugay	IA Pres- Matusalem Mantos	Mantos- 09652275972	Dec 27, 2024
8	IMELDA IRRIGATION PROJECT CY 2025	Siay, Zamboanga Sibugay	Jackirie Centino	09101600264	Dec 26, 2024

### b. Noted comment/reaction from the BAC representative and bidders:

The schedule for Eligibility/Screening and Opening of Bids is January 7, 2025 @ 9:00 A.M NIA Conference Room, DA-RFO-IX, Research Division Compound, Sanito, Ipil, Zamboanga Sibugay.

The BAC expressed appreciation to the interested bidders for attending the Pre-Bid Conference and reminded the bidders to set their time same as the office clock to found in the lobby to refrain from late submission of bids.

The Bidders have no other comments with regards to the project being procured.

The Pre-bid Conference adjourned at 3:55 P.M.

Prepared by:

**JHONNIE C. SIOTING**  
 BAC Secretariat

Reviewed by:

**AGUSTIN B. HILADO**  
 BAC Secretariat, Head Secretariat

Conformed by:

**WILSON N. CABRALES**  
 BAC Chairperson

**NANCY A. POLIRAN**  
 BAC Vice-Chairperson

**DAISY P. SAME**  
 BAC Member

**MARLOU P. MACABINTA**  
 BAC Member