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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9814744
Procuring Entity NATIONAL IRRIGATION ADMINISTRATION - ZAMBOANGA SIBUGAY
Title Supply & Delivery of Common Office Supplies
Area of Delivery Zamboanga Sibugay

Solicitation Number:	NIAREG9-06012023-898	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	03/06/2023
Approved Budget for the Contract:	PHP 185,594.21	Last Updated / Time	02/06/2023 10:22 AM
Delivery Period:	30 Day/s	Closing Date / Time	06/06/2023 09:00 AM
Client Agency:			
Contact Person:	MARIA GERTRUDES PAGUTE GANIA BAC Chairperson/Sr. Engineer A DA-RFOIX Research Division Compound, Sanito, Ipil Zamboanga Sibugay Philippines 7001 63-948-8713237 niazambosibugaysvisimo@yahoo.com		

Description

NO. QTY UNIT AGENCY'S SPECIFICATIONS

- 1 50 piece Sign Pen, Black, liquid or gel, 0.5mm needle tip
- 2 50 piece Sign Pen, Blue, liquid or gel, 0.5mm needle tip
- 3 20 box Staple Wire, Standard #35
- 4 50 roll Tape, Transparent 24mm / 1 inch, color white
- 5 15 box Pencil, lead/graphite, with eraser, One (1) dozen per box
- 6 5 unit Calculator, Compact, 12 digit
- 7 20 box Paper Clip, vinyl/plastic coated, 33mm
- 8 30 box Clip, backfold, 19mm
- 9 30 box Clip, backfold, 25mm
- 10 30 box Clip, backfold, 32mm
- 11 30 box Clip, backfold, 50mm
- 12 50 piece Envelop, Expanding, Plastic
- 13 6 set Marker/Highlighter, Flourescent, 3 colors per set
- 14 5 box Envelope, Expanding, Kraft, 100 pieces per box
- 15 10 piece Stapler No. 35
- 16 5 set Colored Pencil
- 17 150 piece Ball Point Pen (Black), 0.5mm needle tip
- 18 20 piece Marker, Permanent, black, bullet type
- 19 100 piece Engineer's Fieldbook
- 20 20 roll Double Sided Tape, 1 inch
- 21 150 ream Paper, Multi-Purpose (Copy) A4 size, 70 gsm
- 22 8 ream Paper, A3 size, 80gsm
- 23 10 piece Stapler No. 10
- 24 40 pack Detergent Powder, 1kg

25 24 piece Multi Purpose Bleach, 1liter
 26 10 can Multi Insect Killer, min 250ml, odorless
 27 5 unit Trash Can Medium Size
 28 6 bottle Epson Ink T664, Cyan
 29 6 bottle Epson Ink T664, Magenta
 30 6 bottle Epson Ink T664, Yellow
 31 20 bottle Epson Ink 003, Cyan
 32 20 bottle Epson Ink 003 Magenta
 33 30 bottle Epson Ink 003, Black
 34 20 bottle Epson Ink 003, Yellow
 35 24 cart Brother A3 Ink: LC3617 (Black)
 36 9 cart Brother A3 Ink: LC3617 (Cyan)
 37 9 cart Brother A3 Ink: LC3617 (Magenta)
 38 9 cart Brother A3 Ink: LC3617 (Yellow)
 x-x-x-x(Nothing Follows)x-x-x-x

TERMS AND CONDITIONS

- 1 All entries must be printed or typed written.
- 2 The Total Approved Budget of the Contract (ABC) is Php 185,594.21. All bids in excess of the ABC shall be automatically rejected;
- 3 Delivery period is within (30) Thirty Calendar Days from receipt of Purchase Order.
- 4 Price validity shall be for a period of _____ calendar days.
- 5 For Lot Award
 All items to be grouped together to form one (1) complete Lot that will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.
- 6 Warranty shall be for the one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Report of Inspection & Acceptance (RIA) by the authorized National Irrigation Administration's representative if applicable.
- 7 Bidders shall submit only one (1) Bid/Request for Quotation (RFQ) in two (2) copies together with the following licenses and legal documents also in two (2) copies placed in one (1) sealed envelope, namely:
 - a) Certified copy of PhilGEPS Registration Certificate;
 - b) Mayor's/Business Permit
 - c) Product Brochure/Specifications (if applicable)
- 8 If an Awardee has accepted a purchase order but fails to deliver the required product(s) with in the time called for in the same order, the Awardee shall extend a maximum of fifteen (15) calendar days under liquidated damages to make good in his delivery. Thereafter, if Awardee has not completed delivery within the extended delivery period, the Purchase Order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee. The National Irrigation Administration (NIA) shall, then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against DEFAULTING AWARDEE. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its non submission of any of the documents above mentioned shall be a ground for outright rejection of the Bid/RFQ.

NOTE:

- 1 Bid Quotations may be submitted to the NIA Zamboanga Sibugay Irrigation Management Office, DA-Researh Division, RFO-IX Compound, Sanito, Ipil, Zamboanga Sibugay or by email at r9.zamboangasibugay@nia.gov.ph.
- 2 Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
- 3 Bidder shall submit one (1) quotation only. Alternate bids shall be rejected.

Created by MARIA GERTRUDES PAGUTE GANIA

Date Created 02/06/2023

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