



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11636212  
**Procuring Entity** NATIONAL IRRIGATION ADMINISTRATION - ZAMBOANGA SIBUGAY  
**Title** Supply & Delivery of Office Supplies  
**Area of Delivery** Zamboanga Sibugay

<b>Solicitation Number:</b>	NIAREG9-12232024-1003	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	28/12/2024
<b>Approved Budget for the Contract:</b>	PHP 140,990.00	<b>Last Updated / Time</b>	27/12/2024 15:04 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	07/01/2025 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	WILSON NARVAIS CABRALES BAC Chairperson / Principal Engineer A DA-RFOIX Research Division Compound, Sanito, Ipil Zamboanga Sibugay Philippines 7001 63-94-88713237  r9.zamboangasibugay@nia.gov.ph		

#### Description

NO. QTY UNIT AGENCY'S SPECIFICATION  
 Supply & Delivery of Office Supplies  
 1 67 bot Genuine Epson Ink, 003, Magenta  
 2 67 bot Genuine Epson Ink, 003, Cyan  
 3 12 bot Genuine Epson Ink, 008, Cyan  
 4 27 bot Genuine Epson Ink, 008, Black  
 5 12 bot Genuine Epson Ink, 008, Yellow  
 6 12 bot Genuine Epson Ink, 008, Magenta  
 7 16 bot Genuine Epson Ink, 001, Magenta  
 8 16 bot Genuine Epson Ink, 001, Cyan  
 9 16 bot Genuine Epson Ink, 001, Yellow  
 10 5 ream Paper, A3 size 80 gsm  
 11 26 pc Ring Binder, Plastic 3/4", 1.2m long  
 x-x-x-x-x nothing follows x-x-x-x-x-x

#### TERMS AND CONDITIONS

1 All entries must be printed or typed written using the NIA Prescribed form (RFQ). Any modification in the terms of the RFQ shall constitute to disqualification.  
 2 The Total Approved Budget for the Contract (ABC) is Php 140,990.00. All bids in excess of the ABC shall be automatically rejected.  
 3 Delivery period is within 30 calendar day(s) from receipt of Purchase Order (PO).  
 4 Price validity shall be for a period of 90 calendar day(s) from the date of Bid Opening.  
 5 For Lot Award  
 all items to be grouped together to form one (1) complete Lot. That will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.  
 6 Warranty shall be for the one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Inspection & Acceptance Report (IAR) by the authorized National Irrigation Administration's representative if applicable. Bidders shall submit only one (1) copy of Bid/Request for Quotation (RFQ) together

with the following licenses and legal documents also in one (1) copy placed in one (1) sealed.

Mayor's Business Permit

Printed Copy of PhilGEPS Registration Number

7 If an Awardee has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the Awardee shall extend a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter, if Awardee has not completed delivery within the extended period, the subject Purchase Order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee. The National Irrigation Administration (NIA) shall, then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against DEFAULTING AWARDEE. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.

Non submission of any of the documents above mentioned shall be a ground for outright rejection of the Bid/RFQ.

Note:

1 Bid Quotations may be submitted to the NIA Zamboanga Sibugay Irrigation Management Office, DA-Research Division, RFO-IX Compound, Sanito, Ipil, Zamboanga Sibugay or by email at r9.zamboangasibugay@nia.gov.ph.

2 Please make certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.

3 Bidder shall submit one (1) quotation only. Alternate bids shall be rejected.

**Created by** WILSON NARVAIS CABRALES

**Date Created** 27/12/2024

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