



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
NATIONAL IRRIGATION ADMINISTRATION  
REGIONAL OFFICE IX (ZAMBOANGA PENINSULA)



**REQUEST FOR QUOTATION**  
**Supply & Delivery of Toner & Ink Consumables**  
**Quotation No. NIAR9-COB-095 (SH)**

Company Name
Address
Date

PR No.: 2025-04-0125  
PhilGEPS Ref. No.: 11976646  
Purpose: for the use of NIA-R9 Personnel (1st Sem)  
Delivery: Balintawak, Pagadian City

Please quote your lowest price on the job/items listed below, subject to the Specifications and Terms & Conditions stated herein stating the shortest time of delivery and submit your quotation duly signed by your representative together with your eligibility/legal documents to Procurement Section, Regional Center, Balintawak, Pagadian City not later than the bid submission deadline on **April 25, 2025 @ 9:00 AM.**

Failure to observe any of the herein Specifications and Terms & Conditions shall be ground for disqualifications of the bidders concerned.

(Sgd)  
**REX L. ARMENTIA**  
BAC Chairperson  
Supervising Engr. A

**Total Approved Budget for the Contract: Php 983,345.00**

NO.	QTY	UNIT	AGENCY'S SPECIFICATION	BIDDER'S SPECIFICATION	UNIT PRICE	TOTAL BID PRICE
1	10	bottle	TONER for Photocopier, T-2802P			
2	178	bottle	INK CART, EPSON C13T00V100 (003), Black			
3	59	bottle	INK CART, EPSON C13T00V200 (003), Cyan			
4	59	bottle	INK CART, EPSON C13T00V300 (003), Magenta			
5	59	bottle	INK CART, EPSON C13T00V400 (003), Yellow			
6	20	bottle	INK, CANON CLI-36, Color			
7	20	bottle	INK, CANON PGI-35, Black			
8	95	bottle	INK CART, EPSON C13T03Y100 (001), Pigment Black			
9	42	bottle	INK CART, EPSON C13T03Y200 (001), Cyan			
10	42	bottle	INK CART, EPSON C13T03Y300 (001), Magenta			
11	42	bottle	INK CART, EPSON C13T03Y400 (001), Yellow			
12	15	bottle	TONER for MP 2014AD Printer			
13	101	bottle	Epson Ink, 774, black			
14	6	bottle	Brother Ink, BT5000, Magenta			
15	6	bottle	Brother Ink, BT5000, Cyan			
16	6	bottle	Brother Ink, BT5000, Yellow			
17	8	bottle	Brother Ink, BTD60, Black			
18	3	bottle	Pigment Ink, Cyan, 500ml			
19	3	bottle	Pigment Ink, Light Cyan, 500ml			
20	3	bottle	Pigment Ink, Yellow, 500ml			
21	3	bottle	Pigment Ink, Magenta, 500ml			
22	3	bottle	Pigment Ink, Light Magenta, 500ml			
23	3	bottle	Pigment Ink, Black, 500ml			
24	8	pcs	Epson L1455 Maintenance Box			
25	18	pcs	Epson L18050 Maintenance Box			
26	54	bottle	Ink EPSON 664 - BLACK			
27	43	bottle	Ink EPSON 664 - CYAN			
28	43	bottle	Ink EPSON 664 - MAGENTA			
29	43	bottle	Ink EPSON 664 - YELLOW			
30	40	bottle	EPSON DURABrite ET INK 008 - BLACK			
31	16	bottle	EPSON DURABrite ET INK 008 - CYAN			
32	16	bottle	EPSON DURABrite ET INK 008 - MAGENTA			
33	16	bottle	EPSON DURABrite ET INK 008 - YELLOW			
34	4	pcs	EPSON L1455 MAINTENANCE BOX (T6711/PXMB3)			
35	4	pcs	EPSON L15160 MAINTENANCE BOX (C9345)			
36	7	cart	EPSON 188B			

NO.	QTY	UNIT	AGENCY'S SPECIFICATION	BIDDER'S SPECIFICATION	UNIT PRICE	TOTAL BID PRICE
37	6	cart	EPSON 188C			
38	6	cart	EPSON 188M			
39	6	cart	EPSON 188Y			
40	12	cart	ink cartridge LC3619xL bk brother			
41	6	cart	ink cartridge LC3619xL c brother			
42	6	cart	ink cartridge LC3619xL m brother			
43	6	cart	ink cartridge LC3619xL y brother			
44	5	bot	Ink, inkjet printer, yellow 008			
45	5	bot	Ink, inkjet printer, magenta 008			
46	5	bot	Ink, inkjet printer, cyan 008			
47	5	bot	Ink, inkjet printer, black 008			
			xxxxx nothing follows xxxxx			
<b>TOTAL AMOUNT:</b>						
<b>TOTAL BID PRICE IN WORDS:</b>						
<b>Note: Subject to 5% VAT &amp; 1% EWT/CWT deduction as per RA 9337</b>						

After having carefully read and accepted the attached General Conditions, I/We quote you on the items at the prices noted above.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Printed Name/Signature/Date Accomplished

\_\_\_\_\_  
Contact/Telephone Number

#### **TERMS AND CONDITIONS**

- All entries must be printed or typed written using the NIA Prescribed form (RFQ). Any modification in the terms of the RFQ shall constitute to disqualification.
- The Total Approved Budget for the Contract (ABC) is **Php 983,345.00**. All bids in excess of the ABC shall be automatically rejected.
- Delivery period is within **30** calendar day(s) from receipt of Purchase Order (PO).
- Price validity shall be for a period of **90** calendar day(s) from the date of Bid Opening.
- For Lot Award**  
all items to be grouped together to form one (1) complete Lot. That will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.
- Warranty shall be for the one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Inspection & Acceptance Report (IAR) by the authorized National Irrigation Administration's representative if applicable. Bidders shall submit only one (1) copy of Bid/Request for Quotation (RFQ) together with the following licenses and legal documents also in one (1) copy placed in one (1) sealed.  
☐ Mayor's Business Permit  
☐ Printed Copy of PhilGEPS Registration Number
- If an Awardee has accepted a purchase order but fails to deliver the required product(s) with in the time called for in the same order, the Awardee shall extend a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter, if Awardee has not completed delivery within the extended period, the subject Purchase Order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee. The National Irrigation Administration (NIA) shall, then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against DEFAULTING AWARDEE. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A. Non submission of any of the documents above mentioned shall be a ground for outright rejection of the Bid/RFQ.

#### **Note:**

- Bid Quotations may be submitted to the Procurement Section, Regional Center, Balintawak, Pagadian City, Zamboanga del Sur, or email at r9.bac@nia.gov.ph.
- Please make certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.
- Bidder shall submit one (1) quotation only. Alternate bids shall be rejected.