



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11904159
Procuring Entity NATIONAL IRRIGATION ADMINISTRATION - REGION IX
Title Supply & Delivery of Office Supplies & Ink Consumables for the use of NIA-R9 Personnel (1st Sem)
Area of Delivery Zamboanga Del Sur

Solicitation Number:	NIAR9-GAA-083 (SH)	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables	Document Request List	0
Approved Budget for the Contract:	PHP 162,600.00	Date Published	21/03/2025
Delivery Period:	30 Day/s	Last Updated / Time	20/03/2025 17:46 PM
Client Agency:		Closing Date / Time	24/03/2025 09:00 AM
Contact Person:	Rex L. Armentia BAC Chairperson Lot 2, Block 15, Regional Center IX, Balintawak Pagadian City Zamboanga Del Sur Philippines 7017 63-62-9453512 63-62-9453512 r9.bac@nia.gov.ph		

Description

REQUEST FOR QUOTATION
Supply & Delivery of Office Supplies & Ink Consumables
Quotation No. NIAR9-GAA-083 (SH)

Company Name PR No.: 2025-03-0093
PhilGEPS Ref. No.:
Address Purpose: for the use of NIA-R9 Personnel (1st Sem)
Delivery: Balintawak, Pagadian City
Date

Please quote your lowest price on the job/items listed below, subject to the Specifications and Terms & Conditions stated herein stating the shortest time of delivery and submit your quotation duly signed by your representative together with your eligibility/legal documents to Procurement Section, Regional Center, Balintawak, Pagadian City not later than the bid submission deadline on March 24, 2025 @ 9:00 AM.
Failure to observe any of the herein Specifications and Terms & Conditions shall be ground for disqualifications of the bidders concerned.

REX L. ARMENTIA
BAC Chairperson
Supervising Engr. A
Total Approved Budget for the Contract: Php 162,600.00
Lot 1 119,600.00

Lot 2 43,000.00

NO. QTY UNIT AGENCY'S SPECIFICATION BIDDER'S SPECIFICATION UNIT PRICE TOTAL BID PRICE

LOT 1 - Office Supplies

1 pack 28 Double Sided Glossy Photopaper, A4, 120 gsm, 50s

2 pack 30 Double Sided Glossy Photopaper, A4, 250 gsm, 50s

3 unit 6 Steel Cabinet, 5 drawers

4 unit 2 Laminator, Hot, Cold, Reverse Function, Heavy Duty

5 unit 2 Ream Cutter, Heavy Duty

LOT 2 - INK CONSUMABLES

6 pcs 6 Epson L18050 Maintenance Box

7 bot 2 Pigment Ink, Vibrant Color, Cyan, 1 Liter

8 bot 2 Pigment Ink, Vibrant Color, Light Cyan, 1 Liter

9 bot 2 Pigment Ink, Vibrant Color, Magenta, 1 Liter

10 bot 2 Pigment Ink, Vibrant Color, Light Magenta, 1 Liter

11 bot 2 Pigment Ink, Vibrant Color, Yellow, 1 Liter

12 bot 2 Pigment Ink, Vibrant Color, Black V2, 1 Liter

xxxxx nothing follows xxxxx

TOTAL AMOUNT:

TOTAL BID PRICE IN WORDS:

Note: Subject to 5% VAT & 1% EWT/CWT deduction as per RA 9337

After having carefully read and accepted the attached General Conditions, I/We quote you on the items at the prices noted above.

Company Name

Printed Name/Signature/Date Accomplished

Contact/Telephone Number

TERMS AND CONDITIONS

1 All entries must be printed or typed written using the NIA Prescribed form (RFQ). Any modification in the terms of the RFQ shall constitute to disqualification.

2 The Total Approved Budget for the Contract (ABC) is Php 162,600.00. All bids in excess of the ABC shall be automatically rejected.

3 Delivery period is within 30 calendar day(s) from receipt of Purchase Order (PO).

4 Price validity shall be for a period of 90 calendar day(s) from the date of Bid Opening.

5 For Lot Award

all items to be grouped together to form one (1) complete Lot. That will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.

6 Warranty shall be for the one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Inspection & Acceptance Report (IAR) by the authorized National Irrigation Administration's representative if applicable. Bidders shall submit only one (1) copy of Bid/Request for Quotation (RFQ) together with the following licenses and legal documents also in one (1) copy placed in one (1) sealed.

Mayor's Business Permit

Printed Copy of PhilGEPS Registration Number

7 If an Awardee has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the Awardee shall extend a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter, if Awardee has not completed delivery within the extended period, the subject Purchase Order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee. The National Irrigation Administration (NIA) shall, then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against DEFAULTING AWARDEE. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.

Non submission of any of the documents above mentioned shall be a ground for outright rejection of the Bid/RFQ.

Note:

1 Bid Quotations may be submitted to the Procurement Section, Regional Center, Balintawak, Pagadian City, Zamboanga del Sur, or email at r9.bac@nia.gov.ph.

2 Please make certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.

3 Bidder shall submit one (1) quotation only. Alternate bids shall be rejected.

Created by Rex L. Armentia

Date Created 20/03/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.