



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	11789625
Procuring Entity	NATIONAL IRRIGATION ADMINISTRATION - REGION IX
Title	Procurement of Subscriptions for the use NIA-Regional Office, Balintawak, Pagadian City
Area of Delivery	Zamboanga Del Sur

<b>Solicitation Number:</b>	NIAR9-COB-044 (SVP)	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Services		
<b>Approved Budget for the Contract:</b>	PHP 534,980.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	21/02/2025
<b>Contact Person:</b>	Rex L. Armentia BAC Chairperson Lot 2, Block 15, Regional Center IX, Balintawak Pagadian City Zamboanga Del Sur Philippines 7017 63-62-9453512 63-62-9453512 r9.bac@nia.gov.ph	<b>Last Updated / Time</b>	20/02/2025 13:28 PM
		<b>Closing Date / Time</b>	24/02/2025 09:00 AM

**Description**

REQUEST FOR QUOTATION  
Procurement of Subscriptions  
Quotation No. NIAR9-COB-044 (SVP)

Company Name PR No.: 2025-02-0054  
PhilGEPS Ref. No.:  
Address Purpose: for the use NIA-Regional Office  
Location: Balintawak, Pagadian City  
Date

Please quote your lowest price on the job/items listed below, subject to the Specifications and Terms & Conditions stated herein stating the shortest time of delivery and submit your quotation duly signed by your representative together with your eligibility/legal documents to Procurement Section, Regional Center, Balintawak, Pagadian City not later than the bid submission deadline on February 24, 2025 @ 9:00 AM.  
Failure to observe any of the herein Specifications and Terms & Conditions shall be ground for disqualifications of the bidders concerned.

REX L. ARMENTIA  
BAC Chairperson  
Supervising Engr. A  
Total Approved Budget for the Contract: Php 534,980.00

NO. QTY UNIT AGENCY'S SPECIFICATION BIDDER'S SPECIFICATION UNIT PRICE TOTAL BID PRICE

1 2 license Adobe Creative Cloud All Apps, 1-year subscription

2 40 license Microsoft Office Home 2024, One-time purchase for 1 PC

3 10 license Microsoft Office 365 Business Standard, 1-year subscription

xxxxx nothing follows xxxxx

TOTAL AMOUNT:

TOTAL BID PRICE IN WORDS:

Note: Subject to 5% VAT & 1% EWT/CWT deduction as per RA 9337

After having carefully read and accepted the attached General Conditions, I/We quote you on the items at the prices noted above.

Company Name

Printed Name/Signature/Date Accomplished

Contact/Telephone Number

TERMS AND CONDITIONS

1 All entries must be printed or typed written using the NIA Prescribed form (RFQ). Any modification in the terms of the RFQ shall constitute to disqualification.

2 The Total Approved Budget for the Contract (ABC) is Php 534,980.00. All bids in excess of the ABC shall be automatically rejected.

3 Delivery period is within 30 calendar day(s) from receipt of Purchase Order (PO).

4 Price validity shall be for a period of 90 calendar day(s) from the date of Bid Opening.

5 For Lot Award

all items to be grouped together to form one (1) complete Lot. That will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.

6 Warranty shall be for the one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Inspection & Acceptance Report (IAR) by the authorized National Irrigation Administration's representative if applicable. Bidders shall submit only one (1) copy of Bid/Request for Quotation (RFQ) together with the following licenses and legal documents also in one (1) copy placed in one (1) sealed.

Mayor's Business Permit

Professional License / Curriculum Vitae (Consulting Services)

Printed Copy of PhilGEPS Registration Number

PCAB License (Infra)

Income / Business Tax Return (for ABCs above P500K)

Omnibus Sworn Statement (for ABCs above P50K)

7 If an Awardee has accepted a purchase order but fails to deliver the required product(s) with in the time called for in the same order, the Awardee shall extend a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter, if Awardee has not completed delivery within the extended period, the subject Purchase Order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee. The National Irrigation Administration (NIA) shall, then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against DEFAULTING AWARDEE. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.

Non submission of any of the documents above mentioned shall be a ground for outright rejection of the Bid/RFQ.

Note:

1 Bid Quotations may be submitted to the Procurement Section, Regional Center, Balintawak, Pagadian City, Zamboanga del Sur, or email at niaregion9bac@gmail.com.

2 Please make certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.

3 Bidder shall submit one (1) quotation only. Alternate bids shall be rejected.

Created by

Rex L. Armentia

Date Created

20/02/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.